



Categories and Entry Guidance



The KMPT Awards provide an opportunity to recognise the excellent work of staff, patients and carers and highlight their good practice. All nominations need to be made using the online form which can be found at www.kmpt.nhs.uk/2021-awards.

The closing date for nominations is **23:59 on Friday 1 October 2021**.

There is a downloadable nomination available on our website. However if you would prefer to complete a paper nomination form please call 01622 724108 or email kmpt.communications@nhs.net.

Who can be entered for an award?

The awards are aimed at those working in or with KMPT services. We cannot accept self-nominations but nominations from colleagues, service users, carers and families will all be welcomed.

What makes a good nomination?

To nominate someone, you will need to decide what category they fit into, how they meet the criteria and complete the online or paper based nomination form by **1 October 2021**.

It is important to look closely at the criteria for each award and clearly demonstrate how the person or team you are nominating meets them. If you are nominating a corporate team or non-clinical service you should still be able to link their work to improvements in services and ultimately to patient care. Your nomination should be a **minimum** of 200 words and a maximum of 500 words.

It will be beneficial if you are clear as to how the trust's Vision and Values are upheld by the person or team you are nominating.

Helpful hints for submitting your nomination

- Before submitting any nomination please make sure you read the below guidance criteria for each category and the entry rules before you start to complete your nomination.
- Include the name of the person or team you are nominating in full.
- Include clear contact details (include email addresses, postal address, phone numbers and job titles if applicable).
- Clearly specify what award you are nominating them for.
- Make sure you clearly set how the reason for nomination. Successful nominations should meet the award criteria and be a minimum of 200 words.
- Stand out from the crowd – make your nomination interesting and use clear language.
- Involve the team – you can make the entry a joint effort, this will often produce a better and more comprehensive summary.
- Be a judge – consider reading your entry against the award criteria. If you were a judge what would you expect to see from an entry?
- Supporting evidence – always back up claims or successes with evidence, this could include quotes from those impacted, pictures, statistical evidence or compelling before and after data.
- Ensure your details as the nominator are completed in full.

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Vision - delivering quality through partnerships



2021 KMPT Awards categories

Clinical Services Star of the Year Award

Awarded to an individual who has made a significant and positive impact on the care and experience of those who use our services.

This award is for any individual in a clinical role.

Those nominated should be able to show they have:

- demonstrated exceptional patient care when dealing with our patients / service users
- shown fulfilment of the Trust values
- improved the quality of patient experience and improved outcomes for service users in line with the recovery approach
- involved service users and carers in the delivery of services.

Nominations should include written testimonials from patients, staff, partners or collaborating health professionals.

Those nominated can be from any clinical team in the Trust.

Digital Innovation Award

Awarded to an individual who has led digital innovation in their team or the wider Trust in order to make a difference to patient care. They must be able to demonstrate collaborative and people-focused working through technological development that they themselves have initiated or developed being put into place.

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Those nominated must be able to show they have:

- led to improvements in service outcomes, delivery and patient experience through their innovative digital work
- inspired others in supporting and driving digital transformation and using technologies to bring about a culture change and prepare their team/service for the future
- fostered collaborative working and strengthened staff learning
- developed as a team and/or other people alongside embedding the use of new or existing technologies to increase service improvement.

Those nominated can be members of staff, service users, carers or volunteers at KMPT.

Future Heroes Award

KMPT is extremely proud of the new talent enriching teams across the Trust and contributing in an enthusiastic and committed way to enhancing patient care, be that as part of the Trust's successful apprenticeship scheme, while on student placement or during work and study with KMPT's Centre for Practice and Learning (CPL).

We would like to highlight the work of one individual who has joined the Trust to learn, develop and have a direct impact to achieving our objectives.

Those nominated should be able to show they are:

- making exceptional contributions to their workplace
- living and working with the Trust values at their heart
- using every opportunity put before them to learn and shape their journey in the NHS and enhance their team and its work as a result.

Those nominated could be undergoing an apprenticeship within KMPT, be on a student placement as part of their studies or a member of a CPL cohort.

Leader of the Year Award

Awarded to a successful leader, manager or mentor that has shown true leadership qualities in managing their service effectively.

Those nominated should be able to show that they have:

- put quality at the heart of service delivery
- a reputation for tackling issues that get in the way in the pursuit of quality
- led transformational and innovative change for the benefit of patients, families, carers, peers, staff and public
- contributed to removing barriers to diversity in the workforce and service-wide.

Those nominated can be from any care group or support service in the Trust.

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Lifelong Achievement Award

Awarded to a member of staff (a past or present KMPT employee) who has been in employment by the NHS for a significant length of time (more than 15 years), during which time they have developed innovative, engaging and supportive work that has helped to strengthen the NHS' goals and values.

This person must have made significant change and/or impacted in their field and be a truly valued member of the NHS family.

Those nominated must be able to show they have:

- been an employee of the NHS for more than 15 years, for which a section of their career (or all) has been as a KMPT employee
- made a significant impact in their field
- demonstrated the KMPT and wider NHS values
- continually worked to an outstanding level and shown true and evidenced dedication to the NHS and their field.

Those nominated must be an NHS staff member and have worked/currently works at KMPT.

The winner of this award will be chosen by the Chair and Chief Executive only.

Lived Experience Award

Awarded to an individual or team who through their lived experience or voluntary work has gone/goes above and beyond to make a clear difference to the lives of our service users. They must show dedication to sharing their own experiences or time to provide extra care and services that further support and/or help those under our care and their loved ones.

Those nominated must be able to show they have achieved at least **three** of the following:

- added value above and beyond the work of staff
- shown dedication and commitment to improving services at KMPT as well as the experience of service users under our care
- consistently inputted into at least one of KMPT's services with ongoing input into services
- shown considerable commitment to the Trust's values and improvement
- helped to make changes within the community by sharing their own experiences – all the time breaking down barriers
- raised awareness of mental ill health and challenged stigma by using lived experience.

Those nominated must be a registered volunteer, carer, patient, recovery college worker, peer support worker or research champion.

The winner will be voted for by the audience on the night of the awards ceremony using Slido, an audience participation app.

Outstanding Clinical Services Team Award

Awarded to a clinical team that provides 'brilliant care through brilliant people' and can demonstrate how they have placed patients' needs, views and involvement at the heart of what they do.

Those nominated should be able to demonstrate they have:

- gone above and beyond their roles to ensure outstanding patient care
- implemented best practice to achieve outstanding patient care
- inspired others to achieve outstanding patient care and have had a profound and lasting impact on patient care in the organisation.
- demonstrated a truly patient-centred approach to improving care.

Nominations should include written testimonials from patients, colleagues, fellow health professionals or partner organisations.

This award is open to any team in a clinical role.

Outstanding Support Services Team Award

Awarded to a support service team whose hard work, excellence and commitment can always be relied upon to support services and teams. It is for teams who work behind the scenes and who repeatedly 'go the extra mile' to keep the organisation going.

This award is for any team in a non-clinical role (e.g. administration, catering, communications, domestic, facilities, finance, HR).

Those nominated should be able to show they have;

- been relied upon to get the job done and provide unlimited support
- display a positive 'can do attitude' at all times
- continuously exceed expectations
- made improvements to patient care.

Those teams nominated must be from support services in the Trust.

Service Improvement Award

Awarded to an individual or team who has/have developed service improvements through research, partnership work or quality improvement processes that have changed the way in which an individual, team or service works for the better. They must be able to evidence how they have improved the service for staff, service users or friends and family.

Those nominated must be able to show they have achieved at least **three** of the following to improve our services:

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- helped to support, develop or deliver innovative research within the Trust
- challenged Trust practices or processes, as well as their own way of working
- worked in partnership with others; either one or more people, teams, organisations, carers, service users (both internally and externally)
- researched, developed and/or evidenced how systems can be simplified and improved within a team or service
- used change as an opportunity to grow personally as well as help develop the best services our patients and their families deserve
- achieved desired outcomes or goals through solo or collaborative work.

Those nominated must be members of staff, service users, carers or volunteers at KMPT.

Support Services Star of the Year Award

Awarded to an individual within KMPT who has gone above and beyond for their service or the wider Trust. They need to show initiative, innovation and dedication to those they work for and with.

This award is for any individual in a non-clinical role (e.g. administration, catering, communications, domestic, facilities, finance, HR).

Those nominated should be able to show that they have;

- helped to keep the team working efficiently and effectively over the past year
- used their initiative to improve processes
- supports KMPT's values in every area of their work
- contributed to their teams' successes and achievements.

Those nominated can be from any support service in the Trust.

Please see below an example of a strong and weak nomination

Future Heroes Award

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Those nominated could be undergoing an apprenticeship within KMPT, be on a student placement as part of their studies or a member of a CPL cohort.

Strong nomination

This year Bob Jones passed his Masters in Health Service Management. Bob undertook this study because he realised that it would benefit himself professionally as well as the clients he works with and the services as a whole. Bob has been able to share his learning experience with the team through regular updates at team meetings and has also used his coursework to run projects in the service that have seen waiting times reduce. He is now taking a leadership role within the team for improving patient experience, using some of the tools he learned in his Masters, and has set a clear goal of improving user satisfaction by 15% in the next year.

He is also mentoring other students (undertaking the course next year) from other parts of the organisation.

His enthusiasm for learning and making improvements is infectious and he has inspired others within the team to think more about their own personal development. This has led to more staff learning skills that the organisation needs and in the processes mandatory training levels have improved too!

Weak nomination

A nomination that means well but does not do Bob justice may look something like this:

Bob has done really well in the past year to complete his Masters and he is now doing lots of positives things in the work place to make improvements. He works really hard, has lots of time for others and deserves an award.