



Kent and Medway

NHS and Social Care Partnership Trust

Information Governance & Records Management Department

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Dear [REDACTED]

Request for Information

I write further to your request FOI ID 33801 under the Freedom of Information Act 2000 regarding:-

Printed stationery and Managed Service print, covering both your operational print requirements and Communications team requirements

Your request is set out below:

1. Details of Current contract/framework details for Printed Stationery and Managed Service Print including offsite stockholding, online ordering/ consolidated invoicing

No current contract in place for printed stationary or managed print service. The Trust does have a multi-functional devices contract for operational print (photocopying) requirements. This contract is with Ricoh and due to expire on 31 August 2023.

2. Communications department Print spend, and if covered contractually.

2021/22 - £14,600

3. Start date and duration of the contract/framework

N/A

4. Suppliers who applied for inclusion on each framework/contract and were successful & not successful at the PQQ & ITT stages.

N/A

5. Actual spend on contract/framework from the start of the contract to the current date broken down by Contractual managed stock and ad-hoc (Non-Stock) spend.

N/A

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Trust Chair – Dr Jackie Craissati
Chief Executive – Helen Greatorex

6. What is the trust spending on print – both operational and Communications spend that isn't covered contractually?

April 2021 to date - £68,172.40

7. Could you please provide a copy of the service/product specification given to all bidders for when this contract was last advertised?

N/A

8. Is there an extension clause in the framework(s)/contract(s) and, if so, the duration of the extension?

N/A

9. Has a decision been made yet on whether the framework(s)/contract(s) are being either extended or renewed?

N/A

10. Who is the senior officer(s) (both inside and outside of procurement) responsible for this contract?

N/A

I confirm that the information above completes your request under the Freedom of Information Act 2000. I am also pleased to confirm that no charge will be made for this request.

If you have any questions or concerns or are unhappy with the response provided or the service you have received you can write to the Head of Information Governance at the address on top of this letter. If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision.

Yours Sincerely

On Behalf of
The Information Governance Department